



Litigation Imaging

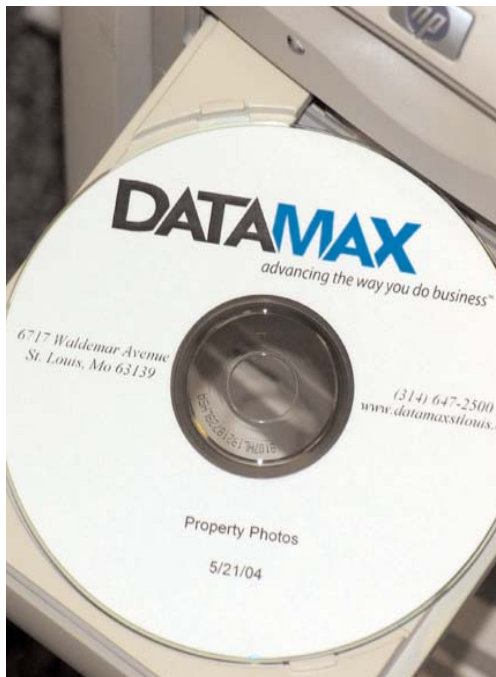


DATAMAX
advancing the way you do business™

Make ImageCare™ your litigation tool.

It is imperative to keep your strategic case documents and paperwork organized and easily accessible. Litigation imaging is the most effective and efficient way to store, prioritize, and retrieve client files, contracts and any other necessary information. ImageCare from Datamax provides your law firm with a single solution for all your litigation imaging and information management needs. Take a closer look to learn more about why ImageCare is a valuable resource for your firm.

ImageCare from Datamax offers your law firm these benefits:



- State of the art equipment
- Top notch people
- Total satisfaction guaranteed

Datamax is one of St. Louis' leading document and network solutions companies. Because of our size and our years of experience in the document production industry, we have access to the latest imaging equipment and software. This results in the highest quality images produced on time and on budget for our clients.

Detailed project planning - A set process for delivering document images to the highest level of satisfaction on time and on budget

When imaging your law documents, Datamax implements our exclusive quality control and workflow process. This attention to upfront planning ensures that your jobs are completed to your specifications in a format that provides optimal utilization and easily

integrates into your network and software environment. We also provide a Web management tool that allows our customers to monitor and change critical aspects of the job throughout the process. This guarantees timely communications and detailed documentation of each and every aspect of your job.

Litigation Software and Document Management experience - Providing peace of mind your clients' specific and unique needs will always be met

Datamax understands the database packages law firms utilize to prepare, organize and retrieve information. We recognize this because we have spent years helping firms plan, integrate and deploy industry-specific software packages and hardware solutions for trial preparation and information management. This expertise enables us to deliver streamlined processes, superior value and unbelievable turn-around times even your most demanding clients will appreciate.



Secure access - Complete confidentiality

All projects are handled with total confidentiality and accessed only by authorized personnel. Case files are stored in a fire-safe room with over 1,440 cubic feet of storage. Production areas are also secured using a proprietary key code system.

Advanced project database - Secure backup for all imaged files

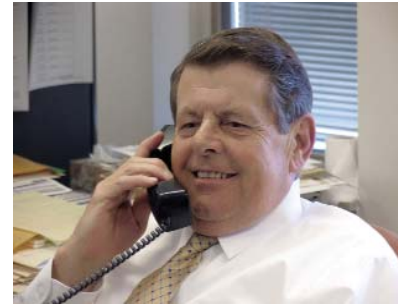
Datamax has developed a secure network of servers that performs a nightly backup of all of our imaged documents. We also offer a secure Web presence for placing orders and tracking job status. This site is customized to the your needs and all document images are secured in customer specific locations.

Professional law experience - Added quality assurance

To ensure your project is completed according to your firm's standards, we employ professionals with paralegal experience. These professionals understand law documents and the process needed for proper filing and retrieval. We also have over six years of document imaging experience and a long history of imaging for the commercial print industry.

Huge monthly capacity - A reliable resource for any size project

Datamax has invested in the equipment and resources to quickly handle any imaging job large or small. Due to our vast technology resources, we can offer unlimited capacity for document duplication in color and black and white.



Performance guarantee - All projects are completed to your expectations

Every project is reviewed for image quality, page order, numbering, and orientation. Once our strict Quality Control Process is completed, the images are placed in project specific formats and tested against your requirements. We believe in delivering peace of mind to our customers.

Total knowledge resource - A company that understands your entire network

Datamax offers expertise in databases, networks, applications, and digital technology. We always focus on how your imaged documents will be used. This commitment drives our development of new technologies and workflows to better enable you to prepare and access your law documents for trial.

Single source imaging and equipment - Implement a sound solution at your firm

We provide assistance with developing in-house imaging capabilities. Our experts can recommend, install and activate the equipment that best meets your needs. We also offer training and support in order to enhance the effectiveness of your firm.

Datamax value statement:

Datamax is a single solution provider structured and continuously investing to bring together all of today's leading technologies that include documents, networks, applications and outsourcing. We offer more possibilities and functionality to improve workflow and process efficiency throughout your company. We are not general solution providers. Our focus is dedicated to select markets where our years of experience unite your technology investments, people resources and outsourcing into one cohesive strategy. Our charter in everything we do is to help our customers increase sales, improve customer service, reduce cost and ultimately grow bottom line profitability.

Services

Convenience

- Project pickup and delivery
- E-mailed job status notifications
- Online job requests over secure web site
- FTP site for sending jobs

Document Imaging

- Complete scanning and conversion of paper documents into electronic images placed on CD-Rom or other media

Database Coding

- Adds document indexing to scanned files, enabling database searches for quick access to relevant information

PDF Expertise

- High speed PDF capture to form searchable images
- Cataloging and full text search of multiple PDF document collections
- Organize and create document collections on CD-Rom
- Produce an exact copy while maintaining document integrity
- Add security to protect your documents

Optical Character Recognition (OCR)

- Converts scanned TIFF images into a searchable text file
- Enables keyword searches for quick retrieval of case specific information in a document or document collection

Document Printing

- High-speed printing of numbered TIFF or PDF images
- All sheets can be bound or collated

Electronic Bates Labeling

- All projects can be Bates Labeled with complete multi-line, alphanumeric capabilities

Color Printing

- Complete color printing for any document size from 8-1/2 x 11 to exhibit size

Databases

- Litigation database development and deployment
- Database customization
- Trouble shooting and maintenance services

Network Support

- On-staff technical experts to assist your firm with any network, Internet or e-mail issues



documents



networks



outsourcing



applications



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